



NYSPI Password Standards

In order to Federal, NYS and CUMC requirements and to maintain our connection with CUMC, psyIT has updated password standards on the NYSPI account system used for NYSPI e-mail and other psyIT-managed services using the NYSPI Active Directory (AD). The new standards include:

- 1) Password will expire every 6 months.
- 2) Passwords less than two days old can only be changed by an administrator (psyIT Service Desk).
- 3) Passwords must be at least 10 characters long. Using passphrases is recommended, since that makes it much easier to remember longer passwords.
- 4) New passwords must be different than the prior 24 passwords.

We advise you to change your password at your earliest convenience if you have not done so in the last few months. You can change your password via the Outlook web access available from <http://support.nyspi.org>.

For instructions on how to change your password, please go to <http://support.nyspi.org/downloads/PasswordReset.pdf>

On Tuesday, September 13, anyone who has not changed their password in 180 days will be required to do so.

Tips for setting a strong password can be found at <http://bit.ly/2byHLR3> .

More information about authentication requirements can be found at <http://psyit.nyspi.org/Docs/Bulletins/NYSPIAuthenticationBulletin.pdf>

If you are responsible for other NYSPI or CUMC applications or systems, please review the password requirements and apply to your systems by September 16. NYS password standards, documented in the NYS Authentication Token Standard (<http://on.ny.gov/2bq4myp>) address the needs for CUMC systems as well.

Please direct any questions via e-mail to psyIT@nyspi.columbia.edu.